

## PROPOSED CHANGES TO USWCA BYLAWS, STANDING RULES & POLICIES

Please review the following proposed changes **in bold** and be prepared to vote on them at the upcoming Board of Directors' meeting, Sunday, September 17, 2017 in Natick, Massachusetts. Current copies of the Bylaws, Standing Rules and Policies can be found in the Member section on the USWCA website under "Member News".

### Page 5 - Article V/Officers - Section 2. President (c)

Subject to Provisions of Article VIII hereof, the President shall appoint the Chairmen of the Standing Committees and their membership with the exception of the USWCA/USCA Liaison **and the Nominating Committee Chairman.**

Rationale: The new wording clarifies that the Nominating Committee Chairman is always the immediate Past President and not appointed by the President. The actual make-up of the rest of the committee is through appointments by the President.

### Page 5 - Article V/Officers - Section 2. President (d)

She may appoint ad hoc committees and make additions to the membership of existing Standing Committees as she deems necessary with the exception of the USWCA/USCA Liaison **and the Nominating Committee.**

Rationale: The new wording clarifies that the criteria for the Nominating Committee members has been established by the Bylaws and cannot be changed or added to by the President. As stated in the Bylaws, however, the President does have the authority to fill any vacancy following the criteria spelled out in Article VIII/Section 6 (a).

### Page 6 - Article V/Officers - Section 4. Secretary - **New Subsection (g) She shall serve on the Communications Committee.**

Rationale: This is just "housekeeping" to make it clear she serves on this committee. There was a previous Bylaws change to add her to Communications but it was not spelled out in Secretary's duties section.

### Page 7 - Article V/Officers - Section 5. Treasurer(j)

Remove Women's Curling Development Fund from list of committees on which the Treasurer serves.

Rationale - See Removal of the Women's Curling Development Fund from as a Standing Committee later in these changes.

### Page 8 - Article V/Officers - Section 6. Comptroller(k)

Remove Women's Curling Development Fund from list of committees on which the Comptroller serves.

Rationale - See Removal of the Women's Curling Development Fund from as a Standing Committee later in these changes.

## PAGE TWO - PROPOSED CHANGES

### Page 9 - Article VII/Board of Directors - Section 2. Powers and Duties(c)

The Board of Directors may fill any vacancy caused by the unexpired term of office of the Secretary, the Treasurer or the Comptroller. In the event that such an appointment must be made before a duly convened meeting of the Board of Directors can be held, the **Executive Council** is empowered to act under Article VI/Executive Council - Section 2. Powers and Duties (a). [**See Standing Rule 5 - Election Procedures for USWCA Officers.**]

Rationale - To begin clarifying how Officers are replaced if they are unable to complete their terms. It is the entire Executive Council that takes action not just the President. Further clarification is given in the Standing Rules.

### Page 15 - **NEW Committee** Section 17. **USWCA Gifts and Grants Committee**

- (a) There shall be a USWCA Gifts and Grants Committee consisting of the Chairman, non-Chair representatives from the Junior Bonspiel Committee, the Promotional Sales Committee and the Financial Stewardship Committee as well as one representative from each of the five (5) geographical areas and at least one representative for the USWCA arena clubs.
- (b) The Committee exists to develop, improve, promote and sustain women and junior curling with financial assistance.
- (c) The Committee is responsible for developing guidelines and procedures that include an application process, deadline(s), and a criteria-based vetting process.
- (d) The Committee is responsible for the promotion of its purpose and funding decisions to the general curling public.
- (e) Fund recommendations and disbursements shall be in accordance with Committee guidelines and procedures.
- (f) The Committee shall make recommendations annually concerning the use of monies realized above and beyond those needed by the Association to fund its Operations, named Funds and Reserve. The recommendations will be reviewed and approved by the President, Treasurer and Comptroller as a "group" and ratified by the Board of Directors at their next regularly scheduled meeting.
- (g) The Chairman reports to and receives the annual amount of funding available from the Treasurer.

Rationale - Due to a focus change on how the USWCA will disburse charitable funds in the future to comply with IRS rules for a 501(c)3 organization, all funds being disbursed will be managed through one entity, the new Gifts and Grants Committee. The Women's Curling Development Fund was dissolved via a Motion at the February 2017 meeting and a Motion passed unanimously to create this new Committee. A vote "yes" to this motion will be approval of the people making up this Committee and the purpose/actions/focus of the new committee. All funds being disbursed by the USWCA for charitable purposes will be managed by this Committee.

PAGE THREE - PROPOSED CHANGES

Page 15 - Article VIII/Standing Committees - Section 15.Promotional Sales (c)

**Remove Section 15(c) since all funding recommendations will now be made by the new Gifts and Grants Committee and replace it with the following: A non-Chair member of this Committee will serve on the USWCA Gifts and Grants Committee.**

Page 16 - Article VIII/Standing Committees - Section 18.Junior Bonspiel (e)

**Remove Section 18(e) since all funding recommendations will now be made by the new Gifts and Grants Committee and replace it with the following: A non-Chair member of this Committee will serve on the USWCA Gifts and Grants Committee.**

Page 17 - Article VIII/Standing Committees - Section 20. Financial Stewardship

**Add an additional sentence at the end of the Paragraph: A non-Chair member of this Committee will serve on the USWCA Gifts and Grants Committee.**

Page 18 - **NEW Standing Committee - Section 22. USWCA Circuit Committee**

- (a) There shall be a USWCA Circuit Committee consisting of the Chairman, an assistant to the Chairman, a Publicity Coordinator, at least four Regional Coordinators from each of the four (4) regions and the Comptroller.
- (b) The Committee will be responsible for running the USWCA Circuit in accordance with their Procedure Manual including:
  - (1) Gathering of sponsors, bonspiels and participants;
  - (2) Calculation of and distribution of the prize money to event winners;
  - (3) Administration of the Circuit — including record keeping and communications with participating bonspiels and participants.
- (c) The Chairman reports to the Second Vice-President.

Rationale: The Circuit Committee has been an Ad Hoc Committee for \_\_\_\_ years and has grown in number of bonspiels and participants every year, thus proving its ability to continue into the future — justification for becoming a Standing Committee.

Page 22 - USWCA Standing Rule 3. Proxies

- (a) **Remove Standing Committee Chairman** - Rationale: If a Chairman cannot attend a meeting, she MUST appoint an Acting Committee Chairman to take her place and that person assumes the Standing Committee Chairman's voting privileges. [see Rule 4/(b)]
- (b) **If a Club Representative does not have a voting member to whom she can submit her proxy, it may be submitted directly to the Secretary, who will vote all the proxies she holds as a block with the majority vote at the meeting unless clear instructions have been given on the proxy as to how the Club Representative wants her vote to be cast.** Rationale: Not everyone knows a voting member to whom she can give her proxy so sending the proxy to the Secretary makes sure the Club has representation.
- (c) Remains the same

Rationale: To clarify how to use a proxy and who can use them.

**The next changes to Standing Rule 5 - Election Procedures for USWCA Officers are to further clarify what will happen if an Officer can no longer perform her duties.**

5/(b) - The President

Changes to last sentence of the Paragraph: **If she declines, the Committee shall reconvene and ultimately nominate an active Past President, when possible from the same region as the resigning President, to serve out the term.**

5/(c) - First Vice-President

Changes to last sentence of the Paragraph: **If a resignation or permanent inability to perform occurs between May 1st and the Fall Meeting, the Nominating Committee shall reconvene and nominate a previously-eligible candidate, when possible from the same region as the First Vice-President, to serve out the term.**

5/(d) - Second Vice-President

If the Second Vice-President resigns or is permanently unable to perform her duties at any time during her term, the Nominating Committee shall **reconvene** and nominate a previously-eligible candidate, **when possible** from the same region as the Second Vice-President, to serve out the term.

5/(e) - NEW Subsection

**If no previous-eligible candidate exists, the Nominating Committee must solicit new candidates from the general membership and recommend one for a vote. [See Subsection (f)]**

5/(f) - Subsection (e) becomes Subsection (f)

Page 24 - Standing Rule 7 - Election Procedure for Parliamentarian

ADD a new sentence: **If the Parliamentarian is also a Club Representative, she is entitled to one vote only for holding the position as her Club Representative.**

Rationale: For further clarification....

**The next set of changes are “housekeeping” to bring all the “who reports to whom” consistent in the Bylaws document.**

Section 5/Officers — ADD The Treasurer shall report to the President.

Section 5/Bylaws — ADD The Chairman shall report to the President.

Section 8/Reference — ADD The Chairman shall report to the President.

Section 9/Rules — ADD The Chairman shall report to the President.

Section 20/Financial Stewardship — ADD The Chairman shall report to the Treasurer.