

PROPOSED AMENDMENTS
for vote at
September 16, 2018 Board of Directors Meeting

Article VIII/Section 4 - Finance Committee (Page 11)

- (a) There shall be a Finance Committee consisting of at least four (4) members: the Treasurer as Chair, the Comptroller, the Chair of Financial Stewardship and preferably two (2) other past USWCA Treasurers and/or Comptrollers.
- (b) The Committee shall be responsible for the oversight of the USWCA's finances including:
 - (1) Review of the proposed annual budget before submission to the Board of Directors.
 - (2) Review the USWCA's Reserve(s) on an annual basis.
 - (3) Determine the annual funding for the Gifts and Grants Committee.
 - (4) Determine the annual funding required to support the future incoming Scots and Friendship Tours.
 - (5) Determine the financial viability of new committees, projects, events and programs and make a recommendation to the Governance Committee.
 - (6) Manage the USWCA's funds to maximize returns.
- (c) The Committee shall serve in an advisory capacity to the Treasurer and Comptroller.
- (d) As Chair, the Treasurer shall report to the President.

RATIONALE: With the addition of the Comptroller position and a shift and expansion of the responsibilities of the Treasurer, the Budget Committee's purpose (prepare an annual budget) no longer fit the needs of the USWCA. The Finance Committee with expanded responsibilities will replace the Budget Committee.

Note: Under Section 5. (e) Treasurer - she shall be Chairman of the **Finance** Committee and Section 6. (k) Comptroller - she shall be a member of the following Committees: Finance, Financial Stewardship, Membership, Promotional Sales and the Circuit. (See Page 6 and Page 8)

Article VIII/Section 20. Financial Stewardship Committee (Page 17)

- (a) There shall be a Financial Stewardship Committee consisting of at least eight (8) members: A Chair, the Treasurer, the Comptroller and five (5) members, one from each of the five (5) geographic areas.
- (b) The Committee shall be responsible for:
 - (1) The development, execution and oversight of long-term plans to improve the financial health of the USWCA.
 - (2) All fundraising efforts (except for those of the Promotional Sales Committee) to support the financial goals of the USWCA.
- (c) A non-Chair member of the Committee shall serve on the USWCA Gifts and Grants Committee.
- (d) The Chair shall serve on the Finance Committee.
- (e) The Chair shall report to the Treasurer.

See Rationale on Page 2

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RATIONALE: Since this committee went from Ad Hoc to Standing Committee status, they have taken on additional responsibilities so their Standing Committee section is being expanded to reflect the changes.

Article VIII/Section 21. Governance Committee (Add new section (d) (Page 17)

- (a) There shall be a Governance Committee consisting of at least seven (7) members: A Chair, the President, the First Vice-President, the Second Vice-President, the Treasurer, the Chair of the Bylaws Committee and the immediate Past President.
- (b) The Committee is responsible for developing and executing new and/or current USWCA governance practices as well as facilitating the evaluation and furtherance of the Strategic Plan as it relates to the needs and purposes of the USWCA.
- (c) The Committee's role is to:
 - (1) Work collaboratively with the Executive Council to create an environment which advances the mission of the USWCA.
 - (2) Advise the Board of Directors on matters pertaining to governance practices.
 - (3) Recommend policies or changes for strengthening the USWCA.
- (d) The Committee is responsible for the evaluation of all proposed Ad Hoc Committees, new Standing Committees, new programs and new events prior to their formation. After the new entity is vetted and with a recommendation from the Finance Committee, the Committee shall make a recommendation to the President and Executive Council to ensure that the entity meets the needs and purposes of the USWCA and any financial obligation of the entity can be sustained by the USWCA.

RATIONALE: Prior to the formation of the Governance Committee, the responsibility of the formation of Ad Hoc committees, etc. rested solely with the President. As the USWCA continues to grow, it must do so in an informed and fiscally responsible manner. The Governance Committee is the perfect vehicle to take on this responsibility since they have the ability to judge the soundness of new entities as they pertain to the entire USWCA,

Article VIII/Section 5. Bylaws Committee (Page 11)

- (a) There shall be a Bylaws Committee consisting of at least (4) members of the USWCA, one of which shall be a past President, and the Parliamentarian.
- (b) The Committee is responsible for seeing that the Bylaws, Standing Rules and Policies serve the needs and purposes of the USWCA.
- (c) The Chair shall report to the President.

RATIONALE: Adds the Parliamentarian to the Bylaws Committee and corrects the list of documents for which the Committee is responsible: Bylaws, Standing Rules and Policies. Rules and Regulations are the responsibility of the Rules Committee.

Replace the word "Chairman" with "Chair" throughout the Bylaws, Standing Rules and Policies.

RATIONALE: To reflect the mores of society and create a gender neutral term.

Article XI/Section 4. Notice of Meetings (Page 21)

At least thirty (30) day notice of the time and place of any USWCA or Board of Directors meeting shall be **via** mail or **electronic communications** to each member of the Board of Directors.

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The notice of a Special Meeting shall also state the object thereof and no other business shall be transacted.

RATIONALE: To reflect the true method(s) now used by the USWCA to communicate information about upcoming meeting(s).

Article IX. Operational Limitations (Page18) (Remove the word “other” in first sentence)
Notwithstanding any other provisions of these Articles, the USWCA **shall carry on no non-permitted activities:**

RATIONALE: To clear up confusing wording.

Policy #8 - Page 27

Change the Women’s Curling Development Fund Committee to the new name USWCA Gifts and Grants Committee.

Policy #12 - Page 27 (New Policy)

Any changes to a Standing or Ad Hoc Committee’s procedures, allocation process, policies, rules, regulations or guidelines beyond what constitutes “housekeeping” changes (e.g. spelling, punctuation, grammar, formatting) require a presentation (including a Motion) for vote by the Board of Directors.

RATIONALE: In the past, there has been some confusion about what a committee can and cannot do on their own. This policy clearly communicates that the ultimate decision makers are the members of the Board of Directors, and Committees have to answer to them if they wish to institute changes.