

December 13, 1952

Dear Helen:

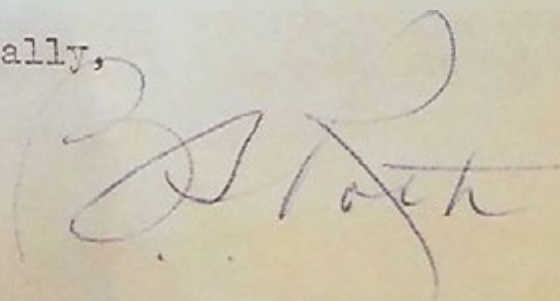
Every Article and all of your suggestions were thoroughly discussed by the Committee before drawing up the enclosed draft of a new USWCA Constitution. We think it is a fine document and will serve the Association for many years.

We are of the opinion that copies of this revised Constitution should be sent to Member Clubs without delay, giving them 60 days notice before the Annual Meeting, if possible. Excepting a few instances during 1951-52 the Association Constitution has been followed to the letter and we feel it is important for the Member Clubs to know that the Constitution is honored in every respect.

Received the cut and am anxiously waiting for the Association membership list so we can make the allotments for the Bonspiel. Everything is going along famously - I can't praise my committee enough for their splendid cooperation.

Here's hoping your lawyer approves our draft from the legal angle and that you are well pleased. We spent fourteen hours in serious consideration of every angle before I undertook the typing job, which certainly isn't my best! However, it proves haste and a jumpy machine don't jibe. Also enclosing a copy of the first and second Constitutions which we drew up, just in case you don't have one for your files.

Most cordially,



CONSTITUTION
UNITED STATES WOMEN'S CURLING ASSOCIATION

ARTICLE I - NAME

The name of this Association shall be UNITED STATES WOMEN'S CURLING ASSOCIATION.

ARTICLE II - PURPOSE

The purpose of this association shall be to promote inter-club curling among women.

ARTICLE III - MEMBERSHIP

The membership of this Association shall be open to organized women's curling groups subject to the approval of the Executive Board. Clubs to be eligible must operate a site for competitive curling.

A - FEE - The Annual Dues shall be two dollars per club and twenty-five cents per registered member in that club. Annual dues shall be payable by December 1st or before. If any club shall be two years in arrears in payment of annual dues it shall be struck off the roll of the Association and shall not be reinstated except as a new club unless the Executive Board shall decide to the contrary by a 2/3 vote.

B - PURPOSE OF DUES - To take care of the administrative expense of the Association.

ARTICLE IV - EXECUTIVE COMMITTEE

The Executive Committee shall consist of two representatives from each member club.

EXECUTIVE BOARD - The Executive Board shall be elected from these representatives. The Executive Board shall consist of President, Vice-President, Recording Secretary, Corresponding Secretary, Treasurer, and Members-at-large. The President and Vice-President shall be elected for a term of one year and not more than two consecutive years. Members-at-large shall not serve more than three consecutive years. No member of the Executive Board shall serve more than four consecutive years.

A - DUTIES OF PRESIDENT The duties of the President shall be to conduct and supervise affairs of the Association and preside over all meetings of the Executive Board and the Association.

B - DUTIES OF VICE-PRESIDENT - The duties of the Vice President shall be to perform the duties of the President in her absence or inability to serve and when so acting shall have all of the

B - rights and powers of the President. The Vice President shall also perform such other duties as from time to time may be assigned to her by the President and the Executive Board.

C - DUTIES OF THE RECORDING SECRETARY - The Recording Secretary shall keep complete minutes of all meetings. Copies of these minutes shall be mailed within ten days to the Secretaries of all Member Clubs and members of the Executive Board. She shall keep a correct roll of the member clubs and of their officers and members. She shall also keep a complete file record of all Association competitions and personnel of winning rinks. These records shall be open at reasonable times to inspection by any member.

D - DUTIES OF THE CORRESPONDING SECRETARY - The corresponding Secretary shall send out proper notices of all called meetings and shall conduct and keep a file of all Association correspondence.

E - DUTIES OF THE TREASURER - The Treasurer shall have charge of the collection and disbursement of all funds of the Association subject to the action of the Executive Board. She shall keep correct books of account of all receipts and expenditures of the Association which shall at reasonable times be open to inspection by the Executive Board. She shall give bond by a responsible surety company for the faithful discharge of her duties in such sum as may be required from time to time by the Executive Board, the cost of such surety bond to be paid by the Association.

F - MEMBERS-AT-LARGE - Members-at-Large shall not be less than two to be elected at the Annual Meeting of the Association by the representatives of the member clubs. Such number of Members-at-Large shall be increased by twos as the Executive Committee warrants. The total number of Members-at-Large shall not exceed eight.

G - NOMINATING COMMITTEE - A Nominating Committee of five from the Executive Committee, no two from any one Club, shall be appointed by the Executive Board at the November meeting. If any member is unable to attend the regularly called meeting of this committee, the President shall appoint a substitute, this substitute to be a member of the Executive Board. This committee shall submit, in writing, thirty days previous to the Annual Meeting to Member Clubs, a slate of officers and Members-at-Large to be elected for the ensuing year.

H - EXECUTIVE BOARD QUORUM - A quorum of the Executive Board shall consist of not less than 2/3 of the total members.

I - VACANCIES IN THE EXECUTIVE BOARD - The Executive Board shall fill from the Executive Committee any vacancy on the Executive Board for the unexpired term.

ARTICLE V - ANNUAL MEETING

A - The Annual Meeting of the representatives of the Association shall be held not sooner than February 1st nor later than April 30th, and at a time and place designated by the Executive Board. At this time there shall be election of officers, the Annual Report of all officers, and committees, and transaction of all necessary business for the fiscal year. New officers shall assume duties as of May 1st. The Annual Meeting shall be attended by two representatives from each Member Club, or in case of absence, by written proxy to any attending delegate or officer.

B - QUORUM - A quorum shall consist of not less than 2/3 of the delegates of Member Clubs or their proxies for the transaction of business at any properly called meeting. A ten day written notice of that meeting shall be given by order of the Executive Board.

ARTICLE VI - COMMITTEES

The President may from time to time with the approval of the Executive Board, appoint such committees as she may deem necessary and advisable.

ARTICLE VII - FISCAL YEAR

The fiscal year of the Association shall begin May 1st of each year and end April 30th of the following year.

ARTICLE VIII - AMENDMENTS TO THE CONSTITUTION

Amendments to this constitution may be voted upon only at the Annual Meeting with not less than sixty days previous written notice and a 2/3 vote of the quorum.

BY-LAWS

I. - AMENDMENTS

Amendments to these By-Laws may be voted upon only at the Annual Meeting with not less than thirty days previous written notice and a 2/3 vote of the quorum.

II. - COMPETITION RULES

A - No club in arrears shall be entitled to compete in Association competition. New clubs shall be admitted to the competition upon action of the Executive Board up to and including January 15th of the fiscal year.

B - All players of any rink entering Association competition must be registered members of the same club. Necessary substitutions shall be subject to Section C Article II of the By-Laws.

- C - Rules of competition for the Annual Bonspiel shall be those governing the hostess club under direction of the Bonspiel Committee with approval of the Executive Board.
 - D - Association Bonspiel bids for the following year shall be in the hands of the Executive Board on or before January 10th of the current year.
 - E - If for any reason a trophy be retired it shall be returned to the donor.
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